



Meeting of the City Council

20 May 2015

Dear Councillor

COUNCIL - WEDNESDAY, 20 MAY, 2015

I am now able to enclose, for consideration at next Wednesday, 20th May, 2015 meeting of the Council, the following reports that were unavailable when the agenda was printed.

Agenda No Item

- 8 **Changes to the Constitution (Pages 3 - 28)**
[To consider changes to the Constitution]

- 9 **The appointment of Executive, Scrutiny and Regulatory Bodies etc. (Pages 29 - 56)**
[To approve a number of matters in accordance with the Council's Constitution, principally covering the appointment of the Cabinet and Cabinet Panels, the Scrutiny Board and Scrutiny Panels, Regulatory and other Committees, representatives on Joint Authorities/Committees and Outside Bodies and approval of the programme of ordinary meetings of the Council, etc, for the forthcoming municipal year]

If you have any queries about this meeting, please contact the democratic support team:

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Meeting of the City Council

20 May 2015

Report title	Changes to the Constitution	
Cabinet member with lead responsibility	Councillor Roger Lawrence Leader of the Council	
Key decision	No	
In forward plan	No	
Wards affected	All	
Accountable director	Kevin O'Keefe, Governance	
Originating service	Democracy	
Accountable employee(s)	Adam Hadley Tel Email	Group Manager – Democracy 01902 555043 Adam.Hadley@wolverhampton.gov.uk
Report to be/has been considered by	Executive Team Special Advisory Group	15 April 2015 18 May 2015

Recommendation(s) for action or decision:

Council is recommended to approve revisions to the Constitution, specifically:

- (1) To delete the current Cabinet portfolios
- (2) To note the Leader's allocation of responsibilities for Cabinet portfolios as contained in appendix A and insert them into the Constitution
- (3) To amend all references and delegations to Cabinet portfolios to reflect the new Cabinet portfolios contained in appendix A
- (4) To delete terms of reference for the current Scrutiny Board and Scrutiny panels
- (5) To inset the new terms of reference for the Scrutiny Board and scrutiny panels as contained in appendix A
- (6) To amend all references to Scrutiny terms of reference to reflect the new Scrutiny terms of reference as contained in appendix A

1.0 Purpose

1.1 This report outlines the Leader's allocation of responsibilities for Cabinet portfolios and seeks support for new terms of reference of the Scrutiny Board and Scrutiny panels for approval by the Council.

2.0 Background

2.1 Under 6.4 of the Constitution, the Leader of the Council decides the allocations of Cabinet portfolios and he reports these to the Full Council.

2.2 As part of the iterative approach to maintaining the Constitution, the Leader of the Council has requested that amendments be made to the terms of reference for the Scrutiny Board and Scrutiny panels.

3.0 Changes to the Constitution

Rec.	Proposed change	Rationale
1, 2 & 3	Amendments to the Cabinet portfolios (this is in the gift of the Leader of the Council)	To reflect recent changes to the Council's senior management structure.
4, 5 & 6	Amendments to the terms of reference for the Scrutiny Board and Scrutiny panels	To reflect recent changes to the Council's senior management structure.

4.0 Financial implications

4.1 There are no financial implications arising from the recommendations in this report.

[CN/11052015/Q]

5.0 Legal implications

5.1 The Council is required by Section 37 of the Local Government Act 2000 to prepare and publish a Constitution which contains its standing orders relating to decision-making, finance and contracts. The Council is also required to keep its Constitution updated.

[KO/07052015/B]

6.0 Equalities implications

6.1 There are no equalities implications arising from this report, as the changes to be made are not a result of any new policy or operational practice.

7.0 Environmental implications

7.1 There are no environmental implications arising from this report.

8.0 Human resources implications

8.1 There are no human resource implications arising from this report.

9.0 Corporate landlord implications

9.1 There are no human resources implications arising from this report.

10.0 Schedule of background papers

10.1 None.

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Cabinet Portfolios and Scrutiny Terms of Reference

Cabinet Portfolios

Corporate

- 1.0 Leader of the Council
- 2.0 Cabinet Member for Resources
- 3.0 Cabinet Member for Governance

People

- 4.0 Cabinet Member for Education
- 5.0 Cabinet Member for Children & Young People
- 6.0 Cabinet Member for Adults
- 7.0 Cabinet Member for Public Health and Wellbeing

Place

- 8.0 Cabinet Member for City Assets
- 9.0 Cabinet Member for City Economy
- 10.0 Cabinet Member for City Environment

Scrutiny Terms of Reference

Corporate

- 11.0 Scrutiny Board
- 12.0 Confident Capable Council Scrutiny Panel

People

- 13.0 Adults and Safer City Scrutiny Panel
- 14.0 Children, Young People and Families Scrutiny Panel
- 15.0 Health Scrutiny Panel

Place

- 16.0 Stronger City Economy Scrutiny Panel
- 17.0 Vibrant and Sustainable City Scrutiny Panel

1.0 Cabinet Portfolio: The Leader of the Council

Policy Areas

- 1.1. Corporate strategy
- 1.2. City partnership
- 1.3. International, national, regional and sub-regional leadership
- 1.4. Combined Authority
- 1.5. Public Service Reform
- 1.6. Chair of the Health and Wellbeing Board (2016 onwards)
- 1.7. Transformation
- 1.8. Performance management
- 1.9. Communications, marketing and branding
- 1.10. Emergency response lead
- 1.11. New communities and migration

2.0. Cabinet Portfolio: Cabinet Member for Resources

Policy Areas

- 2.1 Medium term financial planning
 - a capital strategy (including schools)
 - b budget development process
 - c treasury management strategy
- 2.2 Creation of wholly owned companies and joint ventures
- 2.3 Housing benefits and council tax benefits
- 2.4 Council tax and business rates
- 2.5 Income generation
- 2.6 Procurement
- 2.7 Customer services
- 2.8 ICT
- 2.9 Channel shift
- 2.10 Audit
- 2.11 Corporate risk
- 2.12 Future Space Programme

3.0 Cabinet Portfolio: Cabinet Member for Governance

Policy Areas

- 3.1 Legal and governance
- 3.2 Human resources strategy
- 3.3 Organisation development strategy
- 3.4 Democratic services, scrutiny, Mayoralty, councillor support
- 3.5 Registrars
- 3.6 Information governance
- 3.7 Electoral registration
- 3.8 Health and safety
- 3.9 Equalities
- 3.10 Business support
- 3.11 YOO Recruit
- 3.12 Complaints and feedback

4.0 Cabinet Portfolio: Cabinet Member for Education

Policy Areas

- 4.1 School standards and attainment
- 4.2 School governance
- 4.3 School place planning and admissions
- 4.4 Home to school transport
- 4.5 School asset management
- 4.6 Traded services for schools
- 4.7 Post 16 Education provision
- 4.8 University and College education provision
- 4.9 Adult Education

Note 1: Special Education Needs and Inclusion is the subject of a strategy review. The portfolios of Education and Children and Young People will be amended accordingly once the review is completed.

5.0 Cabinet Portfolio: Cabinet Member for Children and Young People

Policy Areas

- 5.1 Prevention of child sexual exploitation
- 5.2 Children's safeguarding
- 5.3 Corporate parenting
- 5.4 Children in need (including troubled families, looked after children & children with disabilities)
- 5.5 Early years
- 5.6 Children and young people partnership working (including Youth Zone)
- 5.7 Youth offending
- 5.8 Children and young people's mental health
- 5.9 Primary link for children and young people's health
- 5.10 Childrens care commissioning & user engagement

Note 1: Special Education Needs and Inclusion is the subject of a strategy review. The portfolios of Education and Children and Young People will be amended accordingly once the review is completed.

6.0 Cabinet Portfolio: Cabinet Member for Adults

Policy Areas

- 6.1 Social care for older people, disabilities and mental health
- 6.2 Adult safeguarding
- 6.3 Carer support
- 6.4 Welfare rights
- 6.5 Primary link for adults health
- 6.6 Community hubs and Libraries
- 6.7 Wolverhampton Information Network
- 6.8 Better Care Fund and Care Act responses
- 6.9 Quality and Care provision monitoring
- 6.10 Adult care commissioning & user engagement

7.0 Cabinet Portfolio: Cabinet Member for Public Health and Wellbeing

Policy Areas

- 7.1 Chair of Health & Wellbeing Board (2015 - 2016)
- 7.2 Public health
- 7.3 Health protection and public engagement
- 7.4 Vaccination and immunisation
- 7.5 Health visiting
- 7.6 Sports development
- 7.7 Community safety & community cohesion
- 7.8 Resilience and business continuity

8.0 Cabinet Portfolio: Cabinet Member for City Assets

Policy Areas

- 8.1 City housing
- 8.2 Homelessness
- 8.3 Strategic Transportation
- 8.4 Planning
- 8.5 Building control
- 8.6 Development control
- 8.7 Corporate landlord
- 8.8 Facilities management

9.0 Cabinet Portfolio: Cabinet Member for City Economy

Policy Areas

- 9.1 City development
- 9.2 Skills and employability
- 9.3 Supporting city businesses
- 9.4 Inward investment
- 9.5 Visitor economy
- 9.6 External funding
- 9.7 City marketing (Making it Happen brand)
- 9.8 Sustainability
- 9.9 Voluntary Sector liaison
- 9.10 Partnership working with University and College to develop skills and business agenda

Note 1: Special Education Needs and Inclusion is the subject of a strategy review. The portfolios of Education and Children and Young People will be amended accordingly once the review is completed.

10.0 Cabinet Portfolio: Cabinet Member for City Environment

Policy Areas

- 10.1 WV Active
- 10.2 Waste management strategy
- 10.3 Street cleansing
- 10.4 Grounds maintenance, parks operations, country parks operations
- 10.5 Operational transportation and highways management
- 10.6 Public protection and consumer protection
- 10.7 Licensing
- 10.8 Parking Services
- 10.9 Markets
- 10.10 Sustainability
- 10.11 Fleet management
- 10.12 Bereavement

Scrutiny Terms of Reference

Corporate

- 11.0 Scrutiny Board
- 12.0 Confident Capable Council Scrutiny Panel

People

- 13.0 Adults and Safer City Scrutiny Panel
- 14.0 Children, Young People and Families Scrutiny Panel
- 15.0 Health Scrutiny Panel

Place

- 16.0 Stronger City Economy Scrutiny Panel
- 17.0 Vibrant and Sustainable City Scrutiny Panel

11.0 Scrutiny Board (Corporate)

11.1 Scope

The co-ordination of the work of the Scrutiny Panels, Scrutiny Review Groups, Member Champions and Scrutiny Inquiries. Scrutiny of the work of the Cabinet. To consider any call-ins received under the Council's call-in procedures.

11.2 Terms of reference

- a When scrutinising the work of the Cabinet the Board will have the same terms of reference as the six Panels set out in paragraph 1.4 below.
- b To arrange for the consideration of forthcoming Executive Decisions published in accordance with the Access to Information Procedure Rules with a view to identifying issues for early discussion with the Cabinet and/or scrutiny prior to decisions being made.
- c The Board will oversee the operation of the [call-in mechanisms](#) with the Panels being responsible for hearing those call-ins related to their terms of reference. When the call-in relates to an overarching policy framework / budget issue or a matter that falls within the remit of more than one scrutiny panel it will default to the Scrutiny Board. Further, if the issue is considered to be of particular significance, either the Chair or Vice Chair of the Scrutiny Board can ask for it to come to the Board.
- d The Board will oversee the work programmes of Scrutiny Panels to avoid duplication of work and to ensure coherence of approach to cross-cutting policy themes. The Board may determine that one named Panel shall take lead responsibility for a cross-cutting policy theme or may determine that the work be shared between one or more named Panels.
- e The Board will ensure coherence between the policy development work of the named Panels and their role in the consideration of reports received from external auditors and external regulatory Inspectors.
- f The Board will make recommendations to the Cabinet on the allocation of budgetary and employee resources held centrally for the purpose of supporting scrutiny work.
- g The Board will ensure that good practices and methods of working are shared between Panels and in particular will seek to optimise the inclusion of citizens, partners and stakeholders in the work of Scrutiny.
- h The Board will review or scrutinise non-Cabinet business and may make reports or recommendations to the Council. The Board will consider policy and due process and will not scrutinise individual decisions made by Regulatory or other Committees particularly those quasi-judicial decisions relating to development control, licensing etc

which have been delegated by the Council. The Board will not act as an appeal body in respect of non-Cabinet functions.

- i The Board will consider and determine arrangements for the review and scrutiny of such Area Structures as the Council may establish under [Article 10](#) of the Constitution.
- j The Board will oversee the work of any Councillors appointed to act as lead members or 'champions' in respect of any specific priority tasks or areas of policy development identified by the Council.
- k The Board will consider any petition referred to it by the Petitions Committee where the petitioners have expressed dissatisfaction with the outcome of a petition.
- l The Board will undertake the tracking and monitoring of scrutiny review recommendations.
- m The Board will oversee the coordination of the budget scrutiny process.

11.3 Specific responsibilities

The Board will have responsibility for scrutiny functions as they relate to:

- Combined Authority
- Future Customer
- Future Performance
- Communications

11.4 Corporate priorities

All corporate priorities from:

- Place – Stronger economy
- People - Stronger communities
- Confident Capable Council

Cabinet Member(s)

Leader of the Council
Cabinet Member for Resources

Lead Officer(s)

Managing Director
Or Director of Governance

12.0 Confident Capable Council Scrutiny Panel (Corporate)

12.1 Scope

The scrutiny of:

- Organisation and performance of the human, financial, technical and material resources to support the delivery of Council services.

12.2 General responsibilities

Constitution paragraph 26. Scrutiny procedural rules.

12.3 Specific responsibilities

The Panel will have responsibility for scrutiny functions as they relate to:

- Strategic Financial Services
- Revenues and Benefits
- Strategic Procurement
- The HUB
- Audit
- Human Resources
- Corporate Administration
- Democracy
- Corporate Landlord
- Transformation
- ICT

12.4 Corporate priorities

Future Council – Stronger Council ready and able to deliver change.

- Future People
- Future Works
- Future Practice
- Future Money
- Future Space

Cabinet Member(s)

Cabinet Member for Resources
Cabinet Member for Governance
Cabinet Member for City Assets

Lead Officer(s)

Director of Finance
Director of Governance
Service Director City Assets

13.0 Adults and Safer City Scrutiny Panel (People)

13.1 Scope

The scrutiny of:

- Services for older and vulnerable adults
- Local safeguarding arrangements for adults
- Crime and disorder in the city

13.2 General responsibilities

Constitution paragraph 26. Scrutiny procedural rules.

13.3 Specific responsibilities

The Panel will have responsibility for scrutiny functions as they relate to:

- Older people assessment and care management
- Financial support services
- Libraries and community hubs
- Independent living centre
- Commissioning older people
- Carers support
- All age disabilities (disabilities)
- All age disability (provision)
- Safeguarding and quality
- Community safety

13.4 Corporate priorities

- Adults and children are supported in times of need
Safeguarding people in vulnerable situations
- People and communities achieve their full potential
Enabling communities to support themselves
Keeping the city safe
- People live longer, healthier lives
Promoting independence for older people
Promoting independence for people with disabilities

Cabinet Member(s)

Cabinet Member for Adults
Cabinet Member for Public Health and Wellbeing

Lead Officer(s)

Service Director Older People
Service Director Disability and Health

14.0 Children, Young People and Families Scrutiny Panel (People)

14.1 Scope

The scrutiny of:

- Provision of all local authority services for children and young people including education, social care, special needs and play provision.
- Children's safeguarding
- Child sexual exploitation

14.2 General responsibilities

Constitution paragraph 26. Scrutiny procedural rules.

14.3 Specific responsibilities

The Panel will have responsibility for scrutiny functions as they relate to:

- Children in need/child protection
- Looked after children
- Early help 0-5
- Early help 5-18
- Youth offending
- Children's commissioning
- School planning and resources
- Standards and vulnerable pupils

14.4 Corporate priorities

- Adults and children are supported in times of need
Strengthening families where children are at risk
- People and communities achieve their full potential
Challenging and supporting schools to provide the best education for children and young people

Cabinet Member(s)

Cabinet Member for Children and Young People
Cabinet Member for Education

Lead Officer(s)

Director of Education
Service Director Children and Young People

15.0 Health Scrutiny Panel (People)

15.1 Scope

The scrutiny of health provision in accordance with the Health and Social Care Act 2001 and subsequent relevant legislation and Government guidance.

15.2 General responsibilities

Constitution paragraph 26. Scrutiny procedural rules.

15.3 Specific responsibilities

The Panel will have responsibility for scrutiny functions as they relate to:

- All health related issues, including liaison with NHS Trusts, Clinical Commissioning Groups, Health and Wellbeing Board and HealthWatch.
- All functions of the Council contained in the National Health Service Act 2006, to all regulations and directions made under the Health and Social Care Act 2001, the Local Authority (Overview and Scrutiny Committees Health Scrutiny Functions) Regulations 2002, the Health and Social Care Act 2012 and related regulations.
- Reports and recommendations to relevant NHS bodies, relevant health service providers, the Secretary of State or Regulators.
- Initiating the response to any formal consultation undertaken by relevant NHS Trusts and Clinical Commissioning Groups or other health providers or commissioners on any substantial development or variation in services.
- Participating with other relevant neighbouring local authorities in any joint scrutiny arrangements of NHS Trusts providing cross-border services.
- Decisions made by or actions of the Health and Wellbeing Board.
- Public Health – Intelligence and Evidence
- Public Health – Health Protection and NHS Facing
- Public Health - Transformation
- Public Health – Commissioning
- Healthier City
- Mental Health
- Commissioning Mental Health and Disability
- Headstart Programme

15.4 Corporate priorities

- People live longer, healthier lives
Promoting physical activity and healthier lifestyles
Promoting Independence for older people
Promoting independence for people with disabilities
- People and communities achieve their full potential
Enabling communities to support themselves (Disability and Mental Health)

Cabinet Member(s)

Cabinet Member for Public Health and Wellbeing

Lead Officer(s)

Service Director Public Health and Wellbeing
Service Director Disability and Mental Health

16.0 Stronger City Economy Scrutiny Panel (Place)

16.1 Scope

The scrutiny of policies to attract and retain new businesses and employment in the context of sustainable economic and environmental regeneration.

16.2 General responsibilities

Constitution paragraph 26. Scrutiny procedural rules.

16.3 Specific responsibilities

The Panel will have responsibility for scrutiny functions as they relate to:

- Enterprise and skills
- City Development
- Visitor Economy
- Adult and Cultural Learning
- Economic Inclusion
- Service Development

16.4 Corporate priorities

- An environment where new and existing businesses thrive
Developing a vibrant city
Supporting businesses, encouraging enterprise and attracting inward investment
- People develop the skills to get and keep work
Improving our critical skills and employability approach

Cabinet Member(s)

Cabinet Member for City Economy

Lead Officer(s)

Service Director City Economy

17.0 Vibrant and Sustainable City Scrutiny Panel (Place)

17.1 Scope

The scrutiny of:

- Vibrant sustainable communities where people feel proud to live
- Keeping neighbourhoods, city infrastructure and the environment clean
- Improving city housing
- Cultural and leisure services

17.2 General responsibilities

Constitution paragraph 26. Scrutiny procedural rules.

17.3 Specific responsibilities

The Panel will have responsibility for scrutiny functions as they relate to:

- Operational Services
- Public Realm
- Commercial Services
- Regulatory Services (policy)
- City Housing
- Planning (policy)
- Strategic Transport
- Keeping the city clean
- Keeping the city moving
- Improving the city housing offer
- Strategic asset management

17.4 Corporate priorities

- An environment where new and exciting businesses thrive:
Developing a vibrant city
- People live longer, healthier lives:
Promoting physical activity and healthier lifestyles

Cabinet Member(s)

Cabinet Member for City Environment
Cabinet Member for City Assets

Lead Officer(s)

Service Director City Environment
Service Director City Assets

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Meeting of the City Council

20 May 2015

Report title	Political Balance, Appointment of The Cabinet, Appointments to Scrutiny and Regulatory and Other Committees/ Joint Authorities/ Committees and Outside Bodies and Calendar of Meetings 2015/16	
Referring body		
Councillor to present report	Cllr Lawrence	
Wards affected		
Cabinet Member with lead responsibility	Councillor Lawrence Leader of the Council	
Strategic director	Kevin O'Keefe Governance	
Originating service	Democratic Support	
Contact employee(s)	John Wright	Democratic Support Manager 01902 555048 john.wright@wolverhampton.gov.uk
Report to be/has been considered by		

Recommendation(s) for action or decision:

The Council is recommended to:

- (i) Approve the political composition of the Council, and how this is applied to appointments to Council bodies, in accordance with the political balance model set out in Appendix 1.
- (ii) Note the appointment, by the Leader of the Council, of Councillors to the Cabinet, the specified lead Cabinet Member roles and Cabinet Panels set out in Appendix 2.

- (iii) Approve the appointment of Councillors to the Scrutiny Board, and Scrutiny Panels, including Chairs and Vice-chairs, as appropriate, set out in Appendix 3.
- (iv) Approve the appointment of Councillors to Regulatory and Oversight, other Panels/Committees/Boards and Advisory Groups, including Chairs and Vice-Chairs, as appropriate, and the appointment of a Member Champion, also set out in Appendix 4.
- (v) Approve the appointments to Joint Authorities/ Committees and Outside Bodies set out in Appendices 5 and 6, including Lead, substitute Lead and voting Councillors.
- (vi) Approve the programme of meetings set out in Appendix 7, subject to any amendments subsequently made by the Cabinet and Cabinet Panels, Scrutiny Panels or Regulatory and Oversight or other Panels/Committees/Boards and Advisory Groups;
- (vii) Approve the amended terms of reference of the West Midlands Integrated Transport Authority set out in Appendix 8 insofar as they relate to the executive functions of the Council;
- (viii) Note the establishment of the Transport Delivery Committee as per the amended Scheme of Delegation set out in the ITA's amended terms of reference and as set out in Appendix 8;
- (ix) That the Councillors detailed on the list as circulated at the meeting be appointed as the Council's representatives on the Transport Delivery Committee of the ITA for the 2015/16 Municipal Year;
- (x) That the Director of Governance and Solicitor to the Council be authorised to agree and enter into such documents as are necessary to give effect to these decisions insofar as they relate to the West Midlands Integrated Transport Authority;
- (xi) Note the changes to the governance arrangements of the West Midlands Integrated Transport Authority

1.0 Purpose

- 1.1 This report deals with a number of matters which must be dealt with at the Annual Council Meeting in accordance with the Council's Constitution, principally covering the appointment of the Cabinet and Cabinet Panels, the Scrutiny Board and Scrutiny Panels, Regulatory and other Committees, representatives on Joint Authorities/Committees and Outside Bodies and approval of the programme of ordinary meetings of the Council, etc, for the forthcoming municipal year.

2.0 Background

Political Balance

- 2.1 The Local Government and Housing Act 1989 requires the Council to review periodically the political composition of the Authority, and how this is applied to appointments to Council bodies.
- 2.2 The rules for securing political balance on Committees and Sub-Committees appointed by local authorities are contained in sections 15 and 16 of the Act and the Local Government (Committees and Political Groups) Regulations, 1990.
- 2.3 The Council is under a duty to:
- ensure that the membership of those committees and sub-committees covered by the rules reflect the political composition of the Council, as far as practicable;
 - review the allocation of seats to political groups at or as soon as practical after the Annual Council meeting and at certain other specified times e.g. as a result of changes in political balance or an increase in the number of committees established;
 - allocate seats on the committees to the political groups in proportion to their numerical strength on the Council, as far as practicable;
 - accept nominations made by the groups for the filling of seats allocated to them.
- 2.4. In determining the allocation of seats, the Council must also apply the following four principles, as far as reasonably practicable:
- (a) not all seats to be allocated to the same political group;
 - (b) if a political group has a majority on the Council, it must have a majority of seats on committees;
 - (c) subject to (a) – (b) above, the total of all seats on ordinary committees should be allocated to the groups in proportion to their respective strength on the Council; and
 - (d) subject to (a) – (c) The number of seats on ordinary committees or sub-committees to be allocated to each political group in proportion to the number of all the seats on the committee or sub-committee in proportion to their respective strength on the Council.

2.5 Under Section 17 of the Local Government and Housing Act, 1989 and Regulation 20 of the Local Government (Committees and Political Groups) Regulations, 1990, certain bodies of the Council are exempt from the requirements relating to political balance as they are established under separate legislation. For this reason, the following bodies are not covered by these arrangements:-

- The Cabinet
- All Cabinet Panels
- Standards Committee
- Licensing Sub Committee

2.6 Additionally, where meetings are (a) advisory in nature or (b) where the Council has determined otherwise, and no Councillor has voted against, the political balance requirements need not apply.

2.7 The current political balance of the Council is:-

Labour	48
Conservative	10
Liberal Democrat	1
UKIP	1
Total	60

2.8. Appendix 1 sets out the proposed allocation of Councillors to the Cabinet, Scrutiny Board and Panels, Regulatory and other Committees to reflect the political balance of the Council. For completeness, it includes those bodies which are not subject to the balance requirements set out in paragraph 2.5 above.

The Cabinet

2.9. Under the Local Government Act, 2000, the Cabinet may comprise no more than 10 members. As indicated in paragraph 15 (iii), under the provisions of the Local Government and Public Involvement in Health Act 2007, the Council has adopted the Leader and Cabinet Executive model for the future governance arrangements of the Council. Under this model, Cabinet Members are appointed by the Leader from members of the Council.

2.10 The Council is asked to note the appointments to the Cabinet and Cabinet Panels, including the nominations for the specified lead Cabinet Member roles, set out in Appendix 2, which will be circulated at the meeting.

2.11 Details of the appointments to the Shadow Cabinet are set out in Appendix 8 to the report.

Overview and Scrutiny

2.12 The Council is asked to appoint Councillors, including Chairs and Vice-chairs, to the Scrutiny Board and Scrutiny Panels, as listed in Appendix 3 and in accordance with the

nominations of the political groups.

Regulatory and Oversight, Other Panels/Committees/Boards and Advisory Groups

- 2.13 The Council is asked to appoint Councillors to the various Regulatory and Oversight, other Panels/Committees/Boards and Advisory Groups, including Chairs and Vice-Chairs, as listed in Appendix 4. The allocation of seats is in accordance with the political balance rules, with the exception of the Standards Committee, and the nominations of the political groups.

Member Champion

- 2.14 The proposals for the appointment of a Member Champion are set out in Appendix 4.

Joint Authorities/Committees and Outside Bodies

- 2.15 Appendices 5 and 6, set out the proposed appointments to the various Joint Authorities/Committees, including lead, substitute lead and voting Councillors, and various outside bodies based on the nominations received from the political groups. (It is necessary formally to terminate the appointment of any existing Member of a Joint Authority who is replaced at the Annual Meeting, or at any other time.)

Calendar of Meetings

- 2.16 Under the Constitution, the Annual Council Meeting is required to approve a programme of ordinary meetings of the Council, the Cabinet, Scrutiny Board and Panels and Regulatory and other Committees for the year. The Special Advisory Group has approved this programme and a schedule of dates has been prepared and circulated accordingly. The Council is asked to confirm the programme of meetings set out in Appendix 7, subject to any amendments which individual Cabinet or Cabinet Panel, Scrutiny Board or Panels or Regulatory and Oversight or other Panels/Committees/Boards and Advisory Groups may wish to make at the start of the year.

West Midlands Integrated Transport Authority

- 2.17 To oversee the operational transport matters/ delivery of the ITA's Transport Policy and Strategy a 'Delegated Transport' Joint Committee of the ITA and the 7 Metropolitan Districts was created which was called " Centro Members".
- 2.18 A Review of the Delegated Transport Joint Committee, Centro Members' has been undertaken, and subsequently agreed by the ITA at its meeting of the 28th January 2015.
- 2.19 The principles adopted in the review looked to reinforce its role in overseeing delivery/ operational matters whilst ensuring greater efficiency and maintaining where possible political and geographical proportionality.

- 2.20 The Review amended the ITA terms of reference and scheme of delegation, the name and number of members.
- 2.21 The name of the Joint Committee will change from Centro Members to the Transport Delivery Committee of the ITA to better reflect its role.
- 2.22 Membership of the Transport Delivery Committee of the ITA will be 19, 7 from Birmingham with 2 from each of the other six metropolitan districts.
- 2.23 The ITA also recommended that Local Authorities be encouraged to appoint members on a politically balanced basis, where this is feasibly possible.
- 2.24 The ITA also noted a request by the Vice Chair that Local Authorities should consider that one of their appointees should be the Cabinet Member with responsibility for Transportation.

3.0 Financial implications

- 3.1 A number of roles, such as Cabinet Members and Scrutiny Panel chairs, attract the payment of Special Responsibility Allowances. These roles and the allowances payable are described in the Constitution. Budgetary provision of £891,000 is in place to pay these allowances. [GE/13052015/N]

4.0 Legal implications

- 5.1 Paragraphs 2.2, 2.3, 2.4, 2.6 and 2.10 above detail the legal implications of this report. [KO/13052015/N]

5.0 Equalities implications

- 5.1 There are no specific equalities implications arising from this report

6.0 Environmental implications

- 6.1 There are no specific environmental implications arising from this report.

7.0 Human resources implications

- 7.1 There are no specific human resources implications arising from this report.

8.0 Schedule of background papers

- 8.1 None.

Wolverhampton City Council - Political Balance 2015/16: May 2015

Political Group	Members	Seats to be allocated
Labour	48	124.8
Conservative	10	32.5
Liberal Democrats	1	
UKIP	1	
Total	60	157.3

Allocations	Total Membership	Voting Co-optees	Non Voting Co-optees	Council Membership to Allocate	Minimum/ Majority	Allocation					
						Labour		Cons		Lib Dem *note 1	UKIP * note 1
Cabinet	10	0	0	10		10		0		0	0
Resources Panel	10	0	0	10		10		0		0	0
Performance Management Panel	10	0	0	10		10		0		0	0
Scrutiny Board	13	0	0	13		10.40	11	2.17	2	0	0
Adults and Safer City Scrutiny Panel	12	0	0	12		9.60	9	2.00	2	0	1
Children, Young People and Families Scrutiny Panel	21	7	2	12		9.60	9	2.00	2	1	0
Confident and Capable Council	12	0	0	12		9.60	10	2.00	2	0	0
Stronger City Economy	12	0	0	12		9.60	10	2.00	2	0	0
Health Scrutiny Panel	12	3	0	9		7.20	7	1.50	2	0	0
Vibrant and Sustainable City	12	0	0	12		9.60	9	2.00	2	0	1
Audit Committee	10	0	2	8		6.40	6	1.33	2	0	0
Corporate Parenting Board	10	0	0	10		8.00	8	1.67	1	1	0
Special Advisory Group	9	0	0	9		7.20	7	1.50	2	0	0
Licensing Committee	12	0	0	12		9.60	10	2.00	2	0	0
Pensions Committee	10	0	0	10		8.00	8	1.67	2	0	0
Local Pension Board	2	0	0	2		1.60	2	0.33	0	0	0
Petitions Committee	6	0	0	6		4.80	5	1.00	1	0	0
Planning Committee	12	0	0	12		9.60	10	2.00	2	0	0
Standards Committee	5	0	0	5		4.00	4	0.83	1	0	0
TOTALS	200	10	4	156		124.80	125	26.00	27	2	2

Notes

- 1 A party does not qualify as being a group unless it has two or more members and is therefore not allocated seats proportionally
- 2 All members to serve on at least 2 bodies. No member to serve on more than 5.
- 3 Minimum majority arrangements will not apply to the Scrutiny Board/Scrutiny Panels.
- 4 Leader of Council ex officio member of all Cabinet Panels.
- 5 Political balance does not apply to Standards Committee.

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MUNICIPAL YEAR 2015- 16**APPOINTMENT OF CABINET AND CABINET PANELS****CABINET (10)**

(Cabinet responsibilities shown in brackets)

Cllr Lawrence (Leader of the Council)	Cllr Bilson (Deputy Leader and Cabinet Member for City Assets)
Cllr Darke (Cabinet Member for Education)	Cllr Gibson (Cabinet Member for Children & Young People)
Cllr Steve Evans (Cabinet Member for City Environment)	Cllr Johnson (Cabinet Member for Resources)
Cllr Mattu (Cabinet Member for Adults)	Cllr Reynolds (Cabinet Member for City Economy)
Cllr Samuels (Cabinet Member for Public Health and Wellbeing)	Cllr Sweet (Cabinet Member for Governance)

PERFORMANCE MANAGEMENT PANEL (10)

Cllr Lawrence (Leader of the Council)	Cllr Bilson (Deputy Leader and Cabinet Member for City Assets)
Cllr Darke (Cabinet Member for Education)	Cllr Gibson (Cabinet Member for Children & Young People)
Cllr Steve Evans (Cabinet Member for City Environment)	Cllr Johnson (Cabinet Member for Resources)
Cllr Mattu (Cabinet Member for Adults)	Cllr Reynolds (Cabinet Member for City Economy)
Cllr Samuels (Cabinet Member for Public Health and Wellbeing)	Cllr Sweet (Cabinet Member for Governance)

RESOURCES PANEL (10)

Cllr Lawrence (Leader of the Council)	Cllr Bilson (Deputy Leader and Cabinet Member for City Assets)
Cllr Darke (Cabinet Member for Education)	Cllr Gibson (Cabinet Member for Children & Young People)
Cllr Steve Evans (Cabinet Member for City Environment)	Cllr Johnson (Cabinet Member for Resources)
Cllr Mattu (Cabinet Member for Adults)	Cllr Reynolds (Cabinet Member for City Economy)
Cllr Samuels (Cabinet Member for Public Health and Wellbeing)	Cllr Sweet (Cabinet Member for Governance)

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APPOINTMENT OF SCRUTINY BOARD AND SCRUTINY PANELS – 2015/16**SCRUTINY BOARD (13)**

Angus	Phil Bateman
Bolshaw	Paula Brookfield
Collingswood	Findlay
Hardacre	McGregor
O'Neill	Photay
Potter	Simkins (Chair)
Sweetman	

(or nominees)

ADULTS AND SAFER CITY SCRUTINY PANEL (12)

Paula Brookfield (Chair)	Claymore
Dass	Dehar
Findlay	Gwinnett
Kaur	Leach
Moran	Patten
Potter	Warren

CHILDREN, YOUNG PEOPLE AND FAMILIES SCRUTINY PANEL (12)

Paula Brookfield	Dehar
Hardacre	Haynes
Hodgkiss	Kaur
Koussoukama	O'Neill (Chair)
Photay	Waite
Warren	Whitehouse

Co-opted Members (5)

Leanne Dack	Parent governor representative
Portia Tsvangirai PopoWeuMambo	Parent governor representative
Mrs R Watkins	Representing the Roman Catholic Church (Diocesan Schools Commission)
Mr C Randles	Representing the Church of England (Lichfield Board of Education)
Kashmire Hawker	Representing the Youth Council

CONFIDENT CAPABLE COUNCIL SCRUTINY PANEL (12)

Bagri	Mary Bateman
Bedi	Bolshaw
Jasbir Jaspal	Milkinder Jaspal
McGregor	Potter (Chair)
Siarkiewicz	Sweetman
Thompson	Wynne

STRONGER CITY ECONOMY SCRUTINY PANEL (12)

Banger	Phil Bateman
Bedi	Val Evans
Koussoukama	John Rowley
P Singh	T Singh
Sweetman (Chair)	Waite
Warren	Yardley

HEALTH SCRUTINY PANEL (9)

Bagri	Collingswood
Mark Evans	Val Evans
Jasbir Jaspal	Milkinder Jaspal (Chair)
O'Neill	Simkins
Thompson	

VIBRANT AND SUSTAINABLE CITY SCRUTINY PANEL (12)

Angus (Chair)	Mary Bateman
Phil Bateman	Val Evans
Gakhal	Gwinnett
Haynes	Inston
Moran	John Rowley
Siarkiewicz	Wynne

**APPOINTMENT OF REGULATORY AND OVERSIGHT. OTHER
PANELS/COMMITTEES/BOARDS AND ADVISORY GROUPS – 2015/16**

Audit Committee (8)

Bagri	Phil Bateman
Collingswood (Chair)	Inston
Jasbir Jaspal	Mills
Simkins	Thompson

Licensing Committee (12)

Banger	Bolshaw (Chair)*
Brackenridge	Claymore
Dass (Vice-Chair)*	M Evans
Inston	Milkinder Jaspal
Patten	Potter
John Rowley	1 Labour VACANCY RECOMMEND

*(Denotes Chair of Sub-Committee)

Licensing Sub Committee (3)

Chair of Licensing Committee
(Bolshaw)
Vice-Chair of Licensing Committee
(Dass)

(or nominees)

Planning Committee (12)

Banger (Vice-Chair)
Hardacre
Leach (Chair)
John Rowley
Thompson
Yardley

Brackenridge
Inston
Page
Judith Rowley
Turner
1 LABOUR VACANCY

Planning (Urgent Matters) Sub-Committee (3)

Banger (Vice-Chair)
Yardley

Leach (Chair)

(or nominees)

Standards Committee (5)

Brackenridge
Leach
Wynne

Ian Brookfield (Chair)
T Singh

Mr Stuart J Hill - Independent Person

Mr R Tomkinson - Reserve Independent Person

Pensions Committee (10)

Bilson
Inston
McGregor (Vice-Chair)
Patten
T Singh

Ian Brookfield
Jasbir Jaspal
Page
P Singh
Turner (Chair)

Local Pensions Board (2)

Samuels (employer representative).

Simkins (member representative)

(Note Local Pensions Board members should not be members of the Pensions Committee)

Corporate Parenting Board (10)

Paula Brookfield	Dehar
Gibson (Chair)	Hodgkiss
Mills	O'Neill
Potter	Simkins
Waite	Whitehouse

Councillor Development and Information Technology Advisory Group (7)

Collingswood	Steve Evans
Val Evans (Chair)	Kaur
P Singh	Sweet
Thompson	

Equalities Advisory Group (8)

Brackenridge	Claymore
Hardacre (Chair)	Koussoukama
Lawrence	Patten
P Singh	Sweet

Member Champion

Equalities Councillor Hardacre

Petitions Committee (6)

Brackenridge (Chair)	Val Evans (Vice-Chair)
Gakhal	Photay
Judith Rowley	Warren
	(or nominees)

Schools Joint Consultative Panel (5)

Darke	Gibson
Hardacre	Haynes
Potter	

Special Advisory Group (9)

Johnson (Chair)	Lawrence
Potter	Reynolds
Simkins	P Singh
T Singh	Sweet
Thompson	
	(or nominees)

Sustainability Advisory Group (7)

Mary Bateman
Koussoukama
Reynolds (Chair)
Simkins

Findlay
Photay
John Rowley

Waste and Street Scene Partnership Management Board (3)

Steve Evans
Johnson

Findlay

**Representation on West Midlands Joint Authorities/Committees
(2015/16)**

Serial No	Authority/Committee	2015/16 representation
1	City Deal and Growth Deal Advisory Board (NEW)	Cabinet Member for City Assets Strategic Director, Place
2	Integrated Transport Authority Overview and Scrutiny Committee	Cllr John Rowley
3	Transport Delivery Committee of the Integrated Transport Authority (NEW)	Cllrs Judith Rowley Warren
4	West Midlands Crime and Police Panel	Cllr Mattu Leader (nominated substitute)
5	West Midlands Fire and Rescue Authority	Cllrs T Singh* Dehar** P Singh
6	West Midlands Integrated Transport Authority	Leader Cabinet Member for City Assets (nominated substitute)
7	West Midlands Joint Committee	Leader (V) Deputy Leader Cllr Mrs W Thompson

- Notes: (i) *signifies nominated “lead member” for purposes of answering questions at Council meetings in relation to the Joint Authority concerned.
- (ii) **signifies substitute nominated “lead member” for purpose of answering questions at Council meetings in relation to the Joint Authority concerned.
- (iii) (V) signifies voting member where this needs to be determined.
- (iv) These appointments include the power for each representative to appoint a nominee except where the constitution of the body concerned precludes this arrangement.

**Representation on Other Bodies
(Municipal Year 2015/2016)**

Serial No	Body	2015/16 representation
8	Age UK*	Vacancy
9	Association of Black Country Authorities	Leader Managing Director
10	Association for Public Service Excellence	Cllr Mattu
11	Birmingham Airport Holdings Ltd	Cllr Banger (This is a two year appointment ending in June 2016)
12	Birmingham International Airport Consultative Committee	Cllr T Singh
13	Black Country Consortium	Leader Managing Director
14	Black Country Local Enterprise Partnership	Leader
15	Black Country Partnership NHS Foundation Trust	Cllr Samuels
	City Centre Business Improvement District Board (NEW)	Cabinet Member for City Economy
16	City of Wolverhampton Building Preservation Trust	Cllr Banger Honorary Alderman Patten
17	City-wide BME Forum (Ethnic Minority Council)*	Cllr Koussoukama (or nominee) (observer status)
18	Convocation of the University of Aston	The Mayor Cllr Milkinder Jaspal
19	Haven Wolverhampton*	Cllr Sweetman (observer status)

NOT PROTECTIVELY MARKED

Serial No	Body	2015/16 representation
20	Health and Well-Being Board	Leader Cabinet Member for Adult s Cabinet Member for Children and Young People Cabinet Member for Public Health and Wellbeing Cllr P Singh
21	Heath Town Senior Citizens Welfare Project*	Cllr Milkinder Jaspal (observer status)
22	Local Government Association	Leader (Voting Member) Deputy Leader Cllrs P Singh Mrs Thompson
23	Local Government Information Unit Members' Assembly	Cllr Johnson (Cllr Johnson is the elected member of the LGiU Board 2014 - 2017)
24	Long Term Impairments Partnership	Cabinet Member for Adults
25	One Voice (Disability Forum)*	Cabinet Member for Adults (observer status)
26	Penn Almshouses	Cllr Waite
27	River Trent Regional Flood and Coastal Committee	Cllr Reynolds
28	Roger Hinton's Charity	The Mayor Deputy Mayor Cllr Haynes
29	Royal Wolverhampton NHS Trust	Cllr Milkinder Jaspal
30	Safer Wolverhampton Partnership	Cabinet Member for Public Health and Wellbeing
31	Staffordshire, Stoke-on-Trent and Wolverhampton Joint Local Access Forum	Cllr John Rowley

NOT PROTECTIVELY MARKED

Serial No	Body	2015/16 representation
32	Wednesfield Library Management Committee	Cllr Potter
33	West Midlands Employers Management Board	Cabinet Member for Governance
34	Wolverhampton Children's Trust Board	Cabinet Member for Children and Young People, Cabinet Member for Education Chair of the Children, Young People and Families Scrutiny Panel
35	Wolverhampton Citizens Advice Bureau*	Cllr Moran (observer status)
36	Wolverhampton City Board	Leader Deputy Leader
37	Wolverhampton Domestic Violence Forum*	Cllr Koussoukama (observer status)
38	Wolverhampton Festival of Remembrance Working Party	Cllrs Hardacre Mrs Mills Leach (Chair) Warren
39	Wolverhampton Homes Board	Cllrs Bolshaw Hardacre Potter P Singh T Singh
40	Wolverhampton Learning Disability Partnership	Cabinet Member for Adults
41	Wolverhampton Older People's Partnership Board	Cabinet Member for Adults
42	Wolverhampton Ring and Ride – District Advisory Group	Cllr Warren
43	Wolverhampton Safeguarding Children's Board	Cabinet Member for Children and Young People

NOT PROTECTIVELY MARKED

Serial No	Body	2015/16 representation
44	Wolverhampton Schools Admissions Forum	Cabinet Member for Education
45	Wolverhampton Sports Advisory Council	Cllrs Gakhal Haynes Mattu Samuels
46	Wolverhampton Voluntary Sector Council*	Cllr Moran (observer status)

Note: *These observer status appointments, to strategically important organisations and groups, include the power for each representative to appoint a nominee except where the constitution of the body concerned precludes this arrangement.

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SCHEDULE OF COUNCILLOR MEETINGS: 2015/16

Please note that the scrutiny panel names used below are those in the proposal stage

		No. of scheduled meetings	Usual day and time	May 2015	Jun 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016
Council and Executive	Bank Holidays			4 & 25			31				25 & 28	1		25 & 28	
	Council	8	Wed (5.45pm)	20 ^a		15		23		4	16	27		2 ^b	6 ^c
	Cabinet	12	Wed (5pm)		3 & 23 ^d	22		16	21	11	9	13	3 & 24	23	20
	Cabinet (Resources) Panel	12	Tues (5pm)		2 & 30	28		15	20	17	15	19	9	8	5 & 26
	Cabinet (Perf Mngmt) Panel	4	Mon (5pm)		15			14		23			22		
	Executive Team (if required)	12	Mon (5pm)		1 & 22	20		21	19	9	7	11	1 & 29	21	18
	Leaders' Business Mngmt Group (if required)	6	Wed (3pm)				15								
Scrutiny	Scrutiny planning session	1	Wed (6pm)		3										
	Health scrutiny planning session	1	Thur (4pm)		11										
	Scrutiny Board	7	Tues (6pm)		30			8		3	15 ^e	12		1	26 ^f
	Adults and safer City	5	Tues (6pm)			14		22		24 ^e		26		22	
	Children, young people and families	5	Wed (6pm)			8		9		25 ^e		20			13
	Confident, capable council	5	Wed (6pm)			22			7		2 ^e		3		20
	Health	6	Thur (2pm)			16		24		26 ^e		14	25		7
	Stronger City economy	5	Tues (6pm)			28			6		1 ^e		9		19
	Vibrant and sustainable City	5	Thur (6pm)			23			1		3 ^e		11		14
Pensions	Pensions committee	5	Wed (1.30pm)		17 ^g & 24 ^h			23			9			16	
	Pensions board	2	Varies (2pm)			2						19			
	Investment advisory sub-committee	4	Wed (10am)		24 ^g			23			9			16	

^a Annual Council, 6pm
^f If required

^b Budget setting

^c Annual Council: 18 May 2016, 6pm

^d Moved to Tuesday 5pm

^e Scrutiny of the budget

^g June meetings only: timings reversed (Pensions Committee at 10am, sub-committee at 1.30pm)

^h Begins at 10am

SCHEDULE OF COUNCILLOR MEETINGS: 2015/16 (continued)

	No. of scheduled meetings	Usual day and time	May 2015	Jun 2015	July 2015	Aug 2015	Sept 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	
<i>Bank Holidays</i>			4 & 25			31				25 & 28	1		25 & 28		
Regulatory and oversight	Audit committee	4	Mon (2pm)		6		21			14			14		
	Health and Wellbeing Board	6	Wed (varies)		3 (12.30pm)	29 (2pm)		7 (12.30pm)		2 (2pm)		10 (12.30pm)		27 (2pm)	
	Safeguarding Children's Board	4	Wed (12.30pm)		10			16		16				TBC	
	Safeguarding Adults Board	4	Thur (11am)		18			10		10				17	
	Children's Trust Board	4	Varies (2pm)		17			18		1		4			
	Planning committee	6	Tues (2pm)		2	21		29			1		2		19
	Planning (site visits)	6	Tues (10am)		2	21		29			1		2		19
	Licensing committee	7	Wed (10am)		3	22		9		11		20		16	27
	Standards committee (if required)	4	Thur (1.30pm)		25			3			3			24	
Other	Petitions committee	6	Fri (10am)		26			11		6		8	26		8
	Corporate parenting board	5	Wed (5.30pm)			1		30		11		6		30	
	Community cohesion forum	3	Wed (6pm)		24				14				10		
	Equalities advisory group	4	Tue (10am)		23			22			8		23		
	Cllr development and IT advisory group	4	Fri (9am)		26			18			11		26		
	Special advisory group (if required)	6	Thur (9am)			23			8	19		7		10	21
	Sustainability advisory group (if required)	3	Wed (5.30pm)			22					9			23	

Revisions to the ITA Constitution - Terms of Reference and Scheme of Delegation

PART 2 - RESPONSIBILITY FOR FUNCTIONS

11. The Authority has a statutory responsibility as Local Transport Authority for the West Midlands to set out and ensure the implementation of policies to co-ordinate and promote the use of public transport in the West Midlands. The ITA Policy and Strategy Team provides the Authority with expert professional advice to enable it to make appropriate and informed decisions.

Centro (PTE) delivers the Authorities public transport policies and in partnership with the Local Authorities, its sustainable travel policies.

12. The Authority is responsible for:

- Formulating a long-term strategic vision for the West Midlands public transport system that is based on the vision of an integrated public transport system that contributes to the economic development of the West Midlands through a network of high volume public transport corridors.
- Developing and championing the business case for a rapid transit network, including Midland Metro.
- Developing and championing the 'Vision for Rail' as part of the development of the rail network, in partnership with Network Rail and train operating companies.
- Operating a concessionary fares scheme and implementing the government's National Concessionary Scheme and any local variations.
- Championing and developing Smartcard integrated ticketing technology within the region.
- Developing bus travel, by championing the modernisation of the bus network in the region through a culture that focuses on bus passengers and their needs through the Transforming Bus Travel partnership.
- Financially supporting subsidised bus services that are socially necessary, but not commercially viable.
- Providing an annual grant to enable the West Midlands Special Needs Transport Ltd to operate a 'Ring & Ride' service for people who have difficulty in using other public transport facilities.
- Developing sustainable policies for the promotion and encouragement of safe, efficient and economic transport facilities and services to, from and within its area, in partnership with public transport operators, the police and district councils.
- Providing sustainable integration between public transport modes, including through the provision of interchanges, in order that a seamless network is developed across the region.

- Promoting and publicising the public transport network through the provision of travel information as part of the 'Network West Midlands' initiative.
- Constructing and maintaining bus stations and public transport infrastructure.

13. In order to carry out effective decision making in respect of these responsibilities, the West Midlands Integrated Transport Authority has, along with the seven West Midlands metropolitan district councils, established a Delegated Transport Joint Committee to which it has delegated areas of decision making authority that the joint committee (and/or the joint committee's own sub-committees) can exercise to ensure delivery on behalf of the full Authority. This Committee is named the 'Transport Delivery Committee of the ITA'.

The ITA will have the ability to determine the composition and the scheme of allowances of the Transport Delivery Committee, or any other body established by the ITA.

Matters Reserved for Determination by the West Midlands Integrated Transport Authority

14. The following functions of the West Midlands Integrated Transport Authority will remain *reserved matters* for determination by the Authority only:

- Setting its revenue budget for transport, including approving estimates of income and expenditure of Centro pursuant to s15 (1)(b) of the Transport Act 1968, determining the grants to be made to passenger transport companies to s13 of the Transport Act 1968, and the issue of a levy pursuant to the Transport Levying Bodies Regulations 1992;
- Determining the borrowing limits of the West Midlands Integrated Transport Authority in relation to transport matters, pursuant to s3 of the Local Government Act 2003;
- Approving borrowing by the West Midlands Integrated Transport Authority, pursuant to s12 (3) of the Transport Act 1968, and lending money to Centro;
- Developing policies for the promotion and encouragement of safe, sustainable, efficient and economic transport facilities and services and producing a Local Transport Plan/ Transport Strategy;
- Making a written request to the Secretary of State for Transport to authorise Centro to purchase compulsorily any land which Centro requires for the purposes of its business;
- Considering and approving the creation and development of Bus Quality Contract Schemes;
- Formulating general policies with respect to the availability and convenience of public passenger services pursuant to s9A (5) - (7) of the Transport Act 1968;
- Formulating policies in regards to a devolved rail franchise and West Midlands Rail;
- Appointment of Chair and Vice Chair of the Transport Delivery Committee;

- Responsibility for management and oversight of the Integrated Transport Authority Pension Fund;
- Monitoring the West Midlands Integrated Transport Authority's transport budget, pursuant to s15A (2) of the Transport Act 1968;
- Allocation and prioritisation of any central government grants and any other form of funding;
- Transportation Policy and strategy in respect of the functions detailed in Paragraph 12 above;
- Appointment of Centro (PTE) Chief Executive/ Senior Operating Officer and the ITA Strategic Director;
- To determine a Scheme of allowances for ITA and the Transport Delivery Committee of the ITA.

15. Any of the functions set out above may be referred to the Transport Delivery Committee of the ITA for it to make recommendations for consideration and determination by the West Midlands Integrated Transport Authority.

Delegation from the West Midlands Integrated Transport Authority to the Transport Delivery Committee of the ITA

16. The following functions of the West Midlands Integrated Transport Authority will be referred to the Transport Delivery Committee of the ITA in order for it to *make recommendations* to the ITA for decision:

- Oversee Centro's delivery of ITA Policies that promote and encourage safe, sustainable, efficient and economic transport facilities and services; and then securing appropriate level of rail services through rail devolution.
- Policy issues as determined by the ITA within the Work Programme.
- The Centro elements of the ITA's revenue budget and levy;
- Bus Quality Partnership Schemes
- Appointment of Centro Directors.

17. The following functions of the West Midlands Integrated Transport Authority will be delegated to the Transport Delivery Committee of the ITA, with regular Performance Reports being submitted to the ITA, in order for it to *determine*, subject to the Transport Delivery Committee of the ITA exercising these functions in accordance with any transport policies of the Authority, the Local Transport Plan/ Strategy and the Authority's agreed transport budgets:

- Monitoring and overseeing the activities and performance of Centro (including the power pursuant to s15 (6) of the Transport Act 1968) to give to Centro such directions as appears to the Transport Delivery Committee of the ITA to be appropriate to secure the policy objectives of the West Midlands Integrated Transport Authority;

- Ensuring that Centro secures the provision of appropriate public passenger transport services under s9A (3) of the Transport Act 1968;
- Considering and approving the creation and development of:
 - Ticketing Schemes under s135 - 138 of the Transport Act 2000; and
 - Concessionary Travel Schemes under s93 - 104 of the Transport Act 1985;
- Determining what local bus information should be made available, and the way in which it should be made available, under s139 - 143 of the Transport Act 2000;
- Ensuring that Centro implements those actions delegated to it for promoting the economic, social and environmental well-being of the West Midlands, under s99 of the Local Transport Act 2008;
- Monitoring Centro's expenditure against its approved budget
- Approving Centro minor works capital programme and the agreed Centro budget for the scheme concerned;
- Monitoring Centro's performance against the agreed Local Transport Plan/ Transport Strategy;
- Formulating, developing and monitoring procedures for public consultation of, and lobbying for, the West Midlands Integrated Transport Authority's transport policies;
- Considering issues arising from the implementation of schemes for the introduction of Smartcards;
- Authorising the disposal, acquisition and development of any land within any budget agreed by the West Midlands Integrated Transport Authority;
- Determining the operation, performance, contract management and development of tendered bus services, bus stations/stops, and passenger transport services, under s10 (1) of the Transport Act 1968 and within the agreed Centro budget;